

Service Opportunities

Please return to the campus
program administrator by

Contact Information

Organization Name

Contact Name

Phone Number

Contact Title

Fax Number

Address

City

State

Zip

Email

Web Site

Commitment Period

Start Date

End Date

Hours Per Day

Hours Per Week

+ + + + + + + =

M

Tu

W

Th

F

Sa

Su

Flexible

Total

Job Description

Job Title

Do you require a member who can guide, support or organize the service of others? Yes No

(Please estimate percent if more than one area or type)

What issue area(s) does this service address? Education Human Need Public Safety Environment

What type(s) of service is this placement? Program Support Direct Service

Briefly describe the role and responsibilities

Qualifications

Please name a few skills you would like program members serving at your site to have or develop

Additional Information

Does this position offer a stipend or living allowance? Yes No

Is this position a Federal Work Study position? Yes No

Please indicate the transportation requirements _____

Does the service site reimburse and of the following? Tolls Parking Gas Meals

About this Form

The Bonner Foundation wants your organization to have a good experience with the program members who come to serve at your organization. We believe that good communication and clear expectations will help both you and the program member to have a good experience. This form serves as a tool to help facilitate communication through providing a written record of contact information, a description of service opportunities, and a summary of your expectations.

Please fill out this form and return it to the campus program administrator at least one month before you would like a member to serve at your site.

You can get a QuickStart Guide on how to fill out this form from the campus program administrator or from the Bonner Foundation web site <<http://www.bonner.org>>. The QuickStart Guide provides step-by-step instructions for filling out this form effectively.