



Dear Bonner Scholar Placement Host:

The Bonner Scholars Program at Union College requires Bonner Scholars to participate in a summer service internship program. Program staff work with the students to determine learning goals and reporting requirements for the internship and aid in smooth communication with the placement host. The host and the Bonner Scholar will determine hour distribution throughout the summer to total 280 hours, though students should work for at least 7 weeks.

Students contact host sponsors independently who are willing to sponsor them and supervise their summer internships. We hope that you will be able to work with our students to ascertain a project which is both satisfying to the Bonner Scholar and beneficial to you. To aid you in the process of placing the Bonner Scholar within your agency, we have enclosed materials referred to as **Information for Host Sponsors** which details our expectations for the summer placements.

We need a written confirmation of the Summer Placement arrangements you and the student have agreed to. Enclosed, you will find a form for you to fill out regarding pertinent information we need to know about our student's summer experience with you.

The student's summer placement cannot be approved without your confirmation and all placements must be approved prior to the end of school. Therefore, we are asking that your form be returned to the Bonner Scholars Office by May 1.

If you have questions or comments regarding the summer service internship program, please contact me:

Ms. Lee Ann Luxenberger  
Bonner Scholar Coordinator  
310 College Street, #D-12  
Barbourville, KY 40906  
Phone: 606.546.1602      FAX: 606.546.1722

Thank you very much for your assistance with our summer service internship program.

Sincerely,

Lee Ann Luxenberger  
Coordinator, Bonner Scholars Program