



Campus Compact



AmeriCorps

Campus Compact AmeriCorps VISTA Member
*Wagner College, Center for Civic Engagement, Community Engagement VISTA
Staten Island (Richmond County), NY*

The Campus Compact AmeriCorps VISTA program places AmeriCorps VISTA members in full service with our campus and community partners for a one-year period. During this year, members spend 35 hours per week on their host site's campus or with one of that campus's community partners to work on building systems and programs that support low-income college students and community members. The VISTA member's work is to build capacity, meaning that rather than directly serving the community, they're enhancing or creating systems, structures, and resources that support the direct anti-poverty work. Campus Compact functions as the central VISTA program hub, performing program administration, offering training and support to VISTA members and their projects, and connecting the work happening in individual projects both to similar work happening nationwide and back to AmeriCorps. For detailed program information and FAQs, please visit our website.

Service Term:
July 15, 2024 - July 14, 2025

Please note that this start date is subject to change. Start dates are based on a federal calendar and are not flexible. Regardless of start date, the term of service lasts exactly one year.

Summary of Position Details:

The VISTA project will support building out the existing Bonner Leaders Program. The Bonner Leaders program supports low-income students who are interested in pursuing engagement work at community organizations and are paid through work-study funds. The VISTA will work with the Bonner Coordinator to recruit eligible students to the Program through developing marketing and recruitment materials. The VISTA will also develop outreach materials to advise local community organizations of the possibility of having Bonners Leaders be part of their organization. In collaboration with the Bonner Coordinator, the VISTA will work on strengthening existing relationships with community partners. The VISTA will develop tools that assess placements regarding fit for Bonner Leaders, organizations, and Wagner College.

In addition, the VISTA will support the development of an on-campus food pantry that will serve low-income students. In the process, the VISTA will develop a needs assessment and a plan for staffing (with Bonner Leaders) and sourcing the pantry while creating a beneficiary tracking system.

Responsibilities

- Work with Bonner Coordinator to develop recruitment/marketing materials for Bonner Leader Program

- Assist Bonner Coordinator with tracking Bonner Leaders' service hours
- Create inventory of placements for various community engagement opportunities
- Create a needs assessment regarding food insecurity on campus
- Develop food pantry including resources (e.g., through NYC Food Bank) and tracking system for students and staff served
- Start a "digital manual" to document key aspects of their work (e.g., contacts, resources, (un)successful strategies) with the goal to provide continuity for the next VISTA and Wagner staff
- Assist with social media for community engagement opportunities and on-campus food pantry
- Attend orientation, weekly meetings, days of service, and trainings/retreats coordinated by Campus Compact
- Complete data collection and reporting activities required by Campus Compact and AmeriCorps

Preferred Qualifications

- Past experience of having been a Bonner Leader or Bonner Scholar
- Interest and/or work/volunteer experience with issues related to food insecurity
- Demonstrated ability to work with a diverse student population, creating a culture of inclusion and belonging
- Ability to communicate effectively, both verbally and in writing
- Excellent judgment, including sensitivity to personal and confidential information
- Video-making and editing skills
- Ability to use various forms and types of communication (e.g., email, social media) effectively to communicate with the different constituents
- Ability and interest to work independently and as part of a team
- Proficiency in Microsoft Office suite

Requirements

- BA/BS or equivalent experience
- US Citizen, national, legal permanent resident, persons who have the following legal residency classifications: refugee, asylum or asylee, TPS, DACA

Logistics

- Status: In-person
- Hours
 - Typically M – F 9 A.M. to 4:30 P.M.
 - Some evening hours and weekends

Benefits

AmeriCorps VISTA Benefits:

- Bi-weekly living allowance of \$1,117.06
- End of service award (AmeriCorps member must choose one of two options; requires completion of full term of service to receive)
 - Segal AmeriCorps Education Award (\$6,895) – *limited to US Citizens, US Nationals, and Legal Permanent Residents*
 - End-of-Service Cash Stipend (\$1,803.10)
- Relocation stipend for candidates moving more than 50 miles (\$750)
- Mileage reimbursement for candidate moving more than 50 miles (\$0.40/mile)
- Healthcare benefits (AmeriCorps member must choose one of two options)
 - Healthcare allowance for out-of-pocket expenses
 - Basic healthcare coverage

- 10 Days Personal Leave
- 10 Days Sick Leave
- 14 Days Holiday Leave
- Child care assistance for children under 13 years of age (**income dependent**)
- Student loan forbearance or deferment for certain loans
- 1 year of noncompetitive eligibility for federal positions*
- Access to professional development opportunities provided by Campus Compact & AmeriCorps

Additional Host-Site Benefits:

- On-campus housing in residence hall
- Meal plan
- Access to free campus shuttle to and from the free Staten Island ferry that goes to Manhattan
- Access to gym/athletics facilities
- Access to the library

How to Apply:

You can apply to this position two ways:

1. My AmeriCorps.gov Application
 - a. Visit this [link](#) and apply to the position through the my.AmeriCorps.gov system
 - i. Note: The myAmeriCorps system is sometimes finicky and can be hard to update – if that website says “no longer accepting applications,” please feel free to reach out to our team via email at vista@compact.org to check.
 - ii. For support using the myAmeriCorps portal, please see this [document](#)
2. Apply Directly to the Site
 - a. Reach out to the site contact, Linda Neville, via email at linda.neville@wagner.edu with your resume and information
 - i. Title the email “VISTA Application: Your Name” to ensure it’s not missed
 - ii. Include a cover letter and the names of three references

Deadlines:

The last day to submit an application for this position is June 5th, 2024; however, positions are filled on a rolling basis, and we recommend applying as soon as possible.